

«TableStart:StudContract»

STUDENT CONTRACT

BETWEEN

BAC COLLEGE (SINGAPORE) PTE LTD

AND

Name : «Fullname»

NRIC / FIN / PASSPORT No : «TNRIC»

INTAKE : «IntakeID» / «Prog»

*****Documents for Submission with Student Contract***

- 1) Copy of NRIC***
- 2) Copy of Academic Qualifications***
- 3) 1 Recent Passport-sized photographs***

«TableEnd:StudContract»



«TableStart:StudContract»

PRIVATE EDUCATION INSTITUTION-STUDENT CONTRACT

This contract ("Contract") is made BETWEEN:

- (1) Registered Name of Private Education Institution (PEI) : BAC COLLEGE
 (SINGAPORE) PTE LTD
 Registration Number : 199302723G
 (the "PEI")
 Registered Address : 45 New Bridge Road, 2nd
to 4th Floor,
Singapore 059398
- (To be used if the Student is 18 and above years of age).**
- (2) Full Name of Contracting Party
(The name has to be as per NRIC for Singapore Citizen (SC) and Permanent Resident (PR) and as in passport for foreigners.) : «Fullname»
NRIC/FIN/Passport Number
(NRIC number is meant to be stated where the Contracting Party is an SC/PR. FIN/Passport Number is meant to be stated where the Contracting Party is not an SC/PR. Please delete as appropriate by striking through.) : «NRIC»
 (the "Contracting Party")
- OR
- (To be used if the Student is under 18 years of age).**
- (2) Full Name of Contracting Party (Parent/Legal Guardian)
(The name has to be as per NRIC for Singapore Citizen (SC) and Permanent Resident (PR) and as in passport for foreigners.) : «ParentFullname»
NRIC/FIN/Passport Number
(NRIC number is meant to be stated where the Contracting Party is an SC/PR. FIN/Passport Number is meant to be stated where the Contracting Party is not an SC/PR. Please delete as appropriate by striking through.) : «ParentNRIC»
 (the "Contracting Party") on behalf of
Full Name of Student
(The name has to be as per NRIC for Singapore Citizen (SC) and Permanent Resident (PR) and as in passport for foreigners.) : «StudFullname»
NRIC/FIN/Passport Number
(NRIC number is meant to be stated where the Student is an SC/PR. FIN/Passport Number is meant to be stated where the Student is not an SC/PR. Please delete as appropriate by striking through.) : «StudNRIC»
 (the "Student")



1. DEFINITIONS

1.1 In the Contract, the following words and expressions shall have the following meanings:

"Cooling-Off Period"	Shall refer to the period of ten (10) calendar days commencing from and including the date of this Contract.
"Course"	Shall refer to the course described in Schedule A.
"Course Fee"	Shall refer to the compulsory fees to be charged by the PEI on account of the Student's undertaking of the Course and as stated in Schedule B.
"Course Commencement Date"	Shall refer to the date of commencement of the Course as scheduled by the PEI and shall be as stated in Item 4 of Schedule A.
"Course Completion Date"	Shall refer to the date of completion of the Course as scheduled by the PEI, and shall be as stated in Item 5 of Schedule A.
"Developer/Proprietor"	Shall refer to the person who developed the Course, or who is the proprietor of the Course, as stated in Item 8 of Schedule A.
"ICA"	Shall have the meaning assigned to it in Clause 3.1(e).
"Miscellaneous Fees"	Shall refer to non-compulsory fees potentially chargeable by the PEI on account of, or arising from, the Student's undertaking of the Course, and as described in Schedule C.
"Permitted Course Duration"	Shall refer to the permitted duration of the Course starting on and from the Course Commencement Date and ending on the Course Completion Date (both dates inclusive).
"Private Education Mediation-Arbitration Scheme"	Shall refer to the dispute resolution scheme under the <i>Private Education (Dispute Resolution Schemes) Regulations 2016</i> .
"Refund Event"	Shall have the meaning assigned to it in Clause 3.1.
"SSG"	Shall refer to the SkillsFuture Singapore Agency established pursuant to Section 3 of the <i>SkillsFuture Singapore Agency Act 2016</i> .
"Student Pass"	Shall be as described on www.ica.gov.sg or such other website which operates in lieu thereof.

2. COURSE INFORMATION AND FEES

2.1 The PEI shall provide the Course as set out in Schedule A to the Student. The PEI shall not make any change to any detail of the Course set out in Schedule A unless it has obtained the prior written consent of the Contracting Party and, where required under the *Private Education Act 2009* or the subsidiary legislation thereunder, the prior written consent of SSG.

For the avoidance of doubt, if it is stated in Schedule A that the Course includes industrial attachment, the PEI shall use reasonable endeavours to ensure that such industrial attachment is provided to the Student.



2.2 The PEI represents and warrants that:

- (a) The person stated in Item 8 of Schedule A is the Developer/Proprietor of the Course and that the PEI has obtained all necessary permissions, licenses and approvals for the provision of the Course to the Student.
- (b) It has obtained SSG's permission to conduct the Course and that it has not made any such changes to the Course which would require it to re-apply to SSG for permission to conduct the Course.
- (c) The PEI has verified that the Student meets the Course entry requirements set out in Item 10 of Schedule A.
- (d) The information set out in Items 1 to 5 and 7 to 17 of Schedule A is correct, complete and not inconsistent with the details submitted to the SSG to obtain its permission to provide the Course.

2.3 PEI undertakes that the Student will be awarded or conferred the qualification stated in Item 7 of Schedule A by the organisation named in Item 9 of Schedule A upon the Student's successful completion of the Course, and having met all the requirements of the award/qualification.

2.4 The parties agree that Schedule B and Schedule C set out all fees payable (potentially or otherwise) by the Contracting Party to the PEI for the Course or arising from the Student's undertaking of the Course.

2.5 The Contracting Party shall pay the Course Fees in the amount and by the timelines as stated in the instalment schedule in Schedule B and the Miscellaneous Fees as per the timelines stated in each invoice for the Miscellaneous Fees issued by the PEI to the Contracting Party.

The PEI considers a payment made 7 days after the scheduled due date(s) in Schedule B for the Course Fees and 7 days after the scheduled due date(s) in the invoices for the Miscellaneous Fees as late. The PEI will explain to the Student its policy for the late payment of Course Fees and Miscellaneous Fees, and any impact on the Course/module completion (if applicable).

3. TERMINATION AND REFUND POLICY (Please refer to the diagram in Schedule E)

3.1 The PEI will notify the Student in writing within three (3) working days after becoming aware of any of the following (each a "**Refund Event**"):

- (a) It cannot commence the provision of the Course on the Course Commencement Date;
- (b) It cannot complete the provision of the Course by the Course Completion Date; The Course will be terminated before the Course Completion Date;
- (c) The Student does not meet the course entry or matriculation requirements as stated in Schedule A; or
- (d) The Immigration & Checkpoints Authority of Singapore (the "**ICA**") rejects the Student's application for the Student Pass.

3.2 Where any of the Refund Events in Clause 3.1(a) to (c) above has occurred:

- (a) The PEI shall use reasonable efforts to make alternative study arrangements for the Student and shall propose such alternative study arrangements in writing to the Contracting Party, within ten (10) working days of informing the Contracting Party of the Refund Event.



- (b) If the Contracting Party accepts such alternative study arrangements, the PEI shall set forth such alternative study arrangements in a written contract and this Contract shall automatically terminate on the date that such new written contract comes into effect.
 - (c) If the PEI does not propose alternative study arrangements to the Contracting Party within the time stipulated in Clause 3.2(a) above, or the Contracting Party does not accept such alternative study arrangements, the Contracting Party may forthwith terminate this Contract by way of a written notice to the PEI.
- 3.3** Where any of the Refund Events in Clauses 3.1(d) to (e) has occurred, the PEI shall forthwith terminate this Contract by way of a written notice to the Contracting Party.
- 3.4** If the Contract is terminated pursuant to Clause 3.2(b) read with Clause 3.1(a), the PEI shall refund all Course Fees and Miscellaneous Fees paid by the Contracting Party within seven (7) working days of the termination.
- 3.5** If the Contract is terminated pursuant to Clause 3.2(b) read with either Clause 3.1(b) or Clause 3.1(c), the PEI shall refund the Course Fees and Miscellaneous Fees in proportion to the uncompleted portion or duration of the Course, whichever is higher, to the Contracting Party within seven (7) working days of the termination.
- 3.6** If the Contract is terminated pursuant to Clause 3.3 or Clause 3.2(c) read with Clause 3.1(a), the PEI shall refund all Course Fees and Miscellaneous Fees paid by the Contracting Party within seven (7) working days of the termination.
- 3.7** If the Contract is terminated pursuant to Clause 3.2(c) read with either Clause 3.1(b) or Clause 3.1(c), the PEI shall refund the Course Fees and Miscellaneous Fees in proportion to the uncompleted portion or duration of the Course, whichever is higher, to the Contracting Party within seven (7) working days of the termination.
- 3.8 Refund for Withdrawal During the Cooling-Off Period:**
- Notwithstanding anything herein contained, the Contracting Party shall be entitled to, without any liability whatsoever to the PEI, forthwith terminate the Contract at any time within the Cooling-Off Period by way of a written notice to the PEI. The PEI shall return all Course Fees and Miscellaneous Fees paid to it within seven (7) working days of the receipt of the written notice.
- 3.9 Refund for Withdrawal Outside the Cooling-Off Period:**
- Without prejudice to Clauses 3.1 to 3.8 above, the Contracting Party may terminate the Contract at any time before the Course Completion Date by providing a written notice to the PEI. Upon receipt of such notice, the PEI shall within seven (7) working days, refund to the Contracting Party such amount (if any) as determined in accordance with Schedule D.
- 4. ADDITIONAL INFORMATION**
- 4.1** This Contract shall be interpreted in accordance with the laws of Singapore. Subject to the *Private Education (Dispute Resolution Schemes) Regulations 2016*, the courts of Singapore shall have exclusive jurisdiction to settle any claim, dispute or disagreement arising out of or relating to this Contract.
- 4.2** If any provision of this Contract is adjudged to be illegal, invalid or unenforceable, in whole or in part, such provision or part of it shall, to the extent that it is illegal, invalid or unenforceable, be deemed not to form part of this Contract and shall not affect the validity, legality and enforceability of the remainder of this Contract.



- 4.3** The PEI shall treat all personal information provided by the Student or Contracting Party as strictly confidential and shall not disclose any such personal information to any third-party, unless it has obtained the prior written consent of the Contracting Party or such disclosure is required under the law.
- 4.4** This Contract contains the whole agreement between the parties in respect of its subject matter and supersedes all previous discussions, correspondences and understanding between the parties in respect of such subject matter.
- 4.5** In no event shall any delay, failure or omission on the part of either party in exercising any right, power, privilege, claim or remedy arising under or pursuant to this Contract constitute a waiver of that right, power, privilege, claim or remedy, unless expressly given in writing. No waiver of a breach of this Contract shall be deemed to be a waiver of any other or subsequent breach of this Contract.
- 4.6** If this Contract is also signed in or translated into any language other than English, the English language version shall prevail in the event of any inconsistency.
- 4.7** A person who is not a party to this Contract shall have no right under the *Contracts (Right of Third Parties) Act 2001* to enforce any of its terms.



SCHEDULE A

COURSE DETAILS

1) Course title	«Prog»
2) Permitted Course Duration (in months) <i>Note: This does not include the period of the industrial attachment, if any.</i>	«IDuration» / («Duration» months)
3) Whether the Course is a full-time or part-time Course	«PartFullTime»
4) Course Commencement Date (DD/MM/YYYY)	«StartDateDDMMYYYY»
5) Course Completion Date (DD/MM/YYYY)	«EndDateDDMMYYYY»
6) Date of Commencement of studies if later than Course Commencement Date <i>Note: "N.A." if both dates are the same</i>	«EnrolSOCDate»
7) Qualification (Name of qualification to be conferred on the Student upon the successful completion of the Course)	«Qualification»
8) Developer/Proprietor of the Course	«ProgDevInstitute»
9) Organisation which awards/ confers the qualification	«Institute»
10) Course entry requirement(s)	«EntryReq»
11) Course schedule (with modules and/or subjects referred to) <i>Note: Attachment(s) may be included to show the information.</i>	«SchedulePeriod»
12) Scheduled holidays (public and school) and/or semester/term breaks relevant to the Course <i>Note: Attachment(s) may be included to show the information.</i>	«SemBreakPeriod»
13) Examination and/or other assessment and/or assignment period(s) <i>Note: Attachment(s) may be included to show the information.</i>	«ExamPeriod»



14) Expected final examination results release date (DD/MM/YYYY) <i>Note: The date shall not be more than three (3) months after the completion of the final examination, unless otherwise permitted by SSG.</i>	«ExamResultsDate»
15) Expected date of conferment of the qualification (DD/MM/YYYY)	«ExpAwardConfermentDateDesc»
16) Does the Course include any industrial attachment?	Yes /No
17) Duration of the industrial attachment	«IADuration»

«TableEnd:StudContract»



SCHEDULE B COURSE FEES

Fees Breakdown	Total Payable (with GST, if any) (S\$)
«TableStart:DTProgFee»«InvDesc»	«AmtWGSTDesc»«TableEnd:DT ProgFee»
Total Course Fees Payable	«TableStart:StudContract»« ProgF eeGTotAmtDescWGST »«Tabl eEnd:StudContract»

INSTALMENT SCHEDULE

Instalment ¹ Schedule	Amount (with GST, if any) (S\$)	Date Due ²
«TableStart:DTInstallFee»«InvInstallDe sc»	«InvAmtDescWGST»	«DuelInstallDesc»«Table End:DTInstallFee»
Total Course Fees Payable:	«TableStart:StudContract»« Pr ogFeeGTotAmtDescWG ST »«TableEnd:StudContract»	

1. Each instalment amount shall not exceed the following:
 - 12 months' worth of Course Fees for EduTrust certified PEIs; or
2. Each instalment after the first shall be collected within one week before the next payment scheduled.

SCHEDULE C
MISCELLANEOUS FEES

Type and Purpose of Fees	Amount (with GST, if any)
Non-refundable Application Fee (Applicable only if the student is applying for one of the preparatory courses at the PEI for the first time.)	SGD\$200
University of London Application Fee (Applicable only to Bachelor of Laws students. This fee is directly payable by the student to the University of London and not to the PEI)	£60 (deadline 01 April 2025 / 01 October 2025)
University of London Registration Fee (Applicable to CertHE Common Law and Bachelor of Laws students. This fee is directly payable by the student to the University of London and not to the PEI)	£638 (Deadline: CertHE / LLB – (01 May 2025 / 01 November 2025)
University of London Module Fee (Applicable to CertHE Common Law and Bachelor of Laws students. This fee is directly payable by the student to the University of London and not to the PEI)	£198 per module (Deadline: CertHE / LLB – (01 May 2025 / 01 November 2025)
Late Payment Fee (in the event that instalment payments made to the PEI under Schedule B are delayed by more than 7 calendar days (the grace period) – inclusive of the date on which instalment was due)	SGD10 per week or part thereof (after the expiry of the grace period)
Examination Registration Fee (Applicable to students that have opted to take the University of London Examinations in a given academic year. This fee is payable to local exam authority and not to the PEI) (The deadline will be based on information provided by local exam authority in August 2025)	£242 per module (subject to confirmation by exam authority in August 2025)
Lost Books charge (Applicable in relation to loss of books borrowed from the library or used for reference purposes)	SGD100 per book
Damaged Books charge (Applicable in relation to damage to books borrowed from the library or used for reference purposes)	SGD50 per book

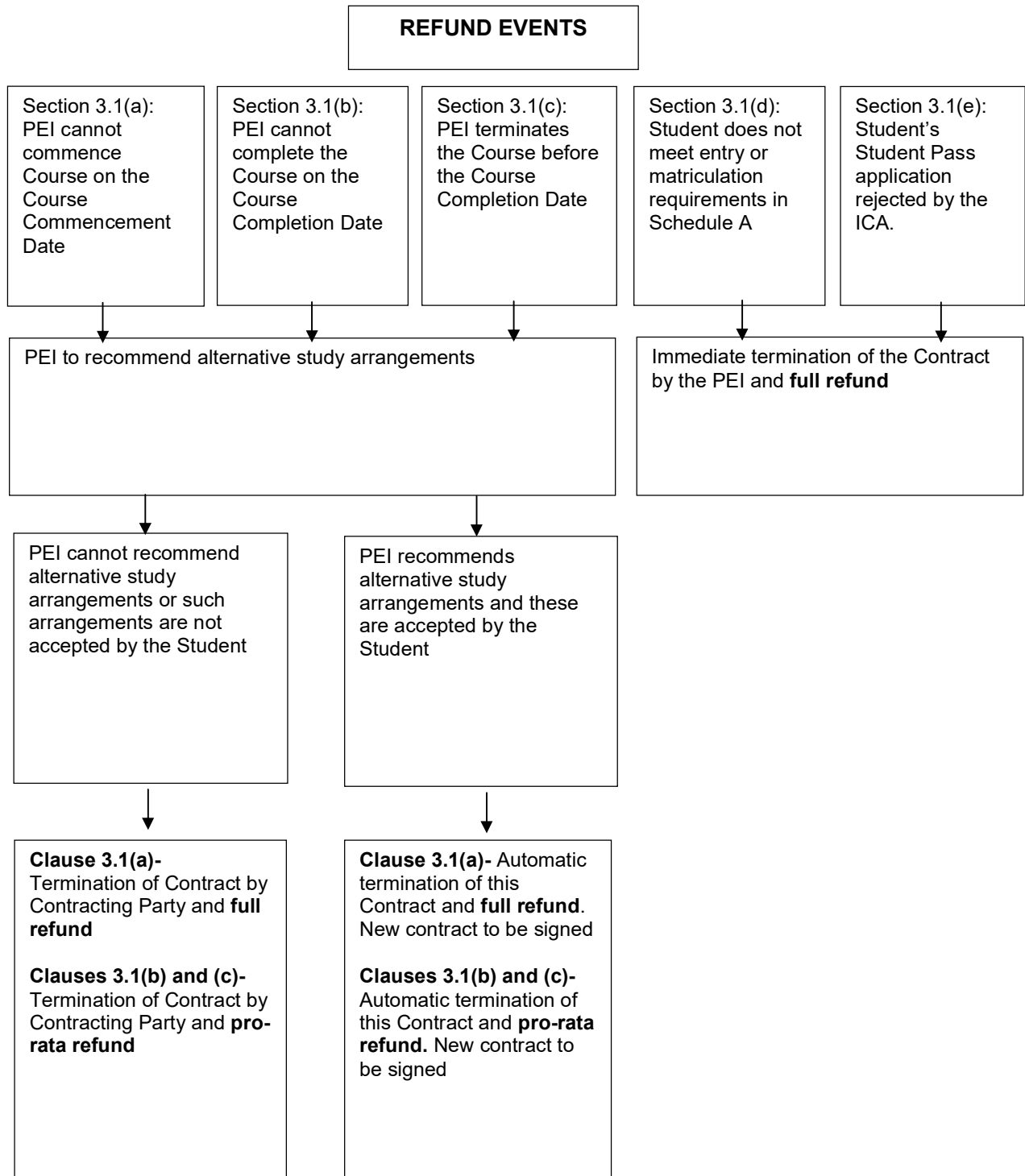
[†] Miscellaneous Fees refer to any fees which the student pays only when applicable. Such fees are normally collected by the PEI when the need arises.



SCHEDULE D
REFUND POLICY

% of [the amount of Course Fees and Miscellaneous Fees paid under Schedules B and C]	If the Contracting Party's written notice of withdrawal is received:
80%	More than 30 working days before the Course Commencement Date
50%	On or before, but not more than 30 working days before the Course Commencement Date
20%	After, but not more than 7 working days after the Course Commencement Date
0% (In addition, any part of the full course fees that has not been paid by the student at the time of the withdrawal shall become payable)	More than 7 working days after the Course Commencement Date

SCHEDULE E SECTION 3



«TableStart:StudContract»

The parties hereby acknowledge and agree to the terms stated in this Contract.

SIGNED by the PEI

Authorised Signatory of the PEI

Name:

Date:

SIGNED by the Contracting Party

Name of Contracting Party: «SignName»

Date:

«TableEnd:StudContract»



Annex A

Subject Combination

The Student hereby confirms that he/she is pursuing the following subject combination:
(Please tick as appropriate)

Level 4	
<input type="checkbox"/>	Criminal Law (comp) (comp)
<input type="checkbox"/>	Public Law (comp)
<input type="checkbox"/>	Legal System & Method (comp) (Std Entry Only)
<input type="checkbox"/>	Contract Law (comp)
<input type="checkbox"/>	QLD
<input type="checkbox"/>	Non-QLD

Level 5	
<input type="checkbox"/>	Tort Law (comp)
<input type="checkbox"/>	Property Law (core - QLD)
<input type="checkbox"/>	European Union Law (core - QLD)
<input type="checkbox"/>	Commercial Law (optional subject)
<input type="checkbox"/>	Family Law (optional subject)

Level 6	
<input type="checkbox"/>	Jurisprudence (comp)
<input type="checkbox"/>	Equity & Trusts (core - QLD)
<input type="checkbox"/>	Evidence (optional subject)
<input type="checkbox"/>	Company Law (optional subject)
<input type="checkbox"/>	Conflict of Laws (optional subject)
<input type="checkbox"/>	Criminology (optional subject)
<input type="checkbox"/>	Intellectual Property (optional subject)



SCHOOL HOLIDAYS, FESTIVE BREAKS & EXAM DATES

EVENT		DATES	REMARKS
B R E A K S	CHINESE NEW YEAR 2025	29 January 2025 – 30 January 2025	All intakes
	HARI RAYA PUASA	29 March 2025 – 31 March 2025	All Intakes
	DEEPAVALI	18 October 2025 – 21 October 2025	All Intakes
	YEAR END	15 December 2025 – 2 January 2026	All Intakes
	CHINESE NEW YEAR 2026	15 February 2026 – 19 February 2026	All Intakes
	SEMESTER BREAKS	23 June 2025 – 6 July 2025	January Intake
		16 June 2025 – 29 June 2025	April intake
		6 September 2025 – 14 September 2025	April, June, July intakes
MOCK EXAMS		After revision for the individual subjects	All Intakes
INTENSIVE REVISION COURSE		August – September 2025	January Intake
		February – April 2026	April - September Intakes
UNIVERSITY OF LONDON EXAMINATIONS		October 2025 (actual date to be advised by University of London in September 2025)	January Intake
		May 2026 (actual date to be advised by University of London in January 2026)	April - September Intakes
EXAM RELEASED DATE		December 2025	January Intake
		August 2026	April – September Intakes

** Please note that the above dates are tentative only and are subject to change.*



GENERAL LECTURE SCHEDULE
Cert in H.E (Common Law) & Bachelor of Laws & Graduate Diploma
in Commercial Law

Level 4 (Full Time)	Day	Time
Contract Law Criminal Law Public Law Legal System & Method	Monday	1.00pm – 4.00pm
	Tuesday	1.00pm – 4.00pm
	Wednesday	Student Development
	Thursday	1.00pm – 4.00pm
	Friday	1.00pm – 4.00pm

Level 4 (Part Time)	Day	Time
Contract Law Criminal Law Public Law Legal System & Method	Friday	6.30pm – 9.30pm
	Saturday	10.00am – 1.00pm
	Sunday	10.00am – 1.00pm

Level 5 (Part Time)	Day	Time
Tort Law Property Law EU Law Commercial Law	Saturday	2.00pm – 5.00pm
	Sunday	2.00pm – 5.00pm
	Monday	6.30pm – 9.30pm

Level 6 (Part Time)	Day	Time
Jurisprudence Equity & Trusts Company Law	Friday	6.30pm - 9.30pm
	Saturday	10.00am – 1.00pm
	Sunday	10.00am – 1.00pm
Evidence Intellectual Property Conflict of Laws Criminology	Tuesday	6.30pm - 9.30pm
	Wednesday	6.30pm - 9.30pm
	Thursday	6.30pm - 9.30pm

